

**EAST DEVON DISTRICT COUNCIL**

**Minutes of the meeting of CommitteeName held at MeetingLocation on MeetingDate**

**Attendance list at end of document**

The meeting started at MeetingActualStartTime and ended at MeetingActualFinishTime

**Attendance List**

AllUsrTyp(CX)PresentAttendcommentShortRolesRows

GuestInattendanceAttendCommentShortRows

**Officers in attendance:**

OfficerInattendanceAttendcommentTitleRows

**Apologies:**

MembersUsrTyp(CX)ApologiesAttendcommentShortRows

Chair .....

Date: .....